

MINUTES OF THE LEWISTON-ALTURA SCHOOL BOARD

ISD #857

July 13, 2020

The regular meeting of the School Board of Independent School District #857 was called to order at 6:00 p.m. on the above date on the above date via MS Teams, due to Covid 19 Pandemic restrictions. Members Bronk, Brummer, Maki, Meisch, Koverman, Meyer, and Sommer were present. Also present was Superintendent Gwen Carman, Business Manager Teresa Grossell, HS Principal Dr. Cory Hanson, Activities Director Brian Menk.

Bronk moved and Meyer seconded to approve the July 13, 2020 Meeting Agenda. MCU

There were no comments in the Open Forum.

Maki moved and second by Koverman seconded to approve the Consent Agenda. MCU

- Approval of [Minutes](#) of Board Meeting June 8, 2020
- Approval of [Minutes](#) of Special Board Meeting June 22, 2020
- Approval of Financial Reports: [Treasurer's Report](#) / [Student Activities](#)

[Board Bills \(FY2020\)](#) in the amount of \$ \$60,705.37

01	\$58,144.58
02	\$844.02
04	\$966.77
08	\$750.00

[Board Bills \(FY2021\)](#) in the amount of \$149,012.09

01	\$46,684.59
02	\$2,050.00
07	\$99,537.50
08	\$750.00

[Miscellaneous Payments](#) in the amount of \$182,395.73

01	\$97,990.28
02	\$223.88
04	\$700.82
30	\$83,480.75

[Wire Payments \(June\)](#) in the amount of \$229,404.85

01	\$229,276.07
02	\$31.98
04	\$96.80

- Accept the monetary donation of \$407.00 from Lewiston Church of the Brethren for food service.
- Accept the monetary donations from the FFA Dairy Sale:
 - Minnwest Bank - \$500
 - Lewiston Feed and Produce - \$250
 - LA Booster Club (30 bottles of water, pop, Gatorade) for worker's helping in the heat
 - Thrivent Financial Cards (Greg Bonow \$250 and Paula Michalowski \$250)
 - Kwik Trip (upgrade from half gallon to gallon milk at almost no cost) \$300 product donation
 - Elba Cooperative (\$250 product donation)
 - Additional thank yous to volunteers who travelled to pick up product, package product and distribute products. Thank you to the FFA leadership group. Thank you to the Matzke's for donation of a refrigerator truck and Metz's Hart-Land Creamery for driving and helping package the gelato the day of the dairy sale.
- Approve Southeast Services Cooperative [Contract](#) for Facilities Management Service Agreement with IEA
- Approve [Agreement](#) with Hiawatha Valley Education Cooperative for special education services for 2220-2021 School Year.
- Accept resignation of Julie Laufenberg, Middle and High School Spanish teacher.

Sommer moved and Bronk seconded to name the St. Charles Press/ Lewiston Journal the 2020-21 official publication for the school district. MCU

Meyer moved and Meisch seconded to designate The MinnWest Bank of Lewiston, the Peoples State Bank in Altura, Merchants Bank of Winona, and the Minnesota School District Liquid Asset Fund as official depositories for the district funds. MCU

Sommer moved and Maki seconded to authorize the Superintendent, the Business Manager and the Assistant Finance Clerk to complete electronic or paper transactions from any district approved financial institution. MCU

Meisch moved and Sommer seconded to name The Kennedy and Graven law firm as the official school district law firm and the Superintendent and Board Chair are authorized to contact them as needed for matters relevant to the school district. MCU

Meyer moved and Maki seconded to authorize Superintendent Gwen Carman, gcarman@lewalt.k12.mn.us, EDIAM User ID GwenCarman to act as the Identified Official with Authority (IOwA) for the Lewiston-Altura School District, ISD #857. MCU

Meisch moved and Sommer seconded by to approve a [Letter of Engagement](#) with CliftonLarsonAllen, LLP for audit and nonaudit services. MCU

Maki moved and Sommer seconded to hire Rebecca Gilmore as a High School Educational Assistant beginning with the 2020-21 school year, pending completion of a successful background check and in accordance with the 2020-2022 Support Staff Salary and Benefits Handbook (to be determined). MCU

Meyer moved and Meisch seconded to hire Steve Uphas and Mary Bronk as Facilities and Grounds 2020 Summer Workers at the rate of \$12.00 per hour. MCU

Maki moved and Meisch seconded by to approve the FY 2022 Long Term Facilities Maintenance Ten Year Plan. MCU

Maki moved and Meyer seconded by to direct administration to post for a 1.0 School Nurse position with an extended year calendar. MCU

Reports were presented by Principal Hanson, Activities Director Menk and Superintendent Carman. The Support Staff Committee reported on their meetings.

Meeting Dates for 2020-21 School Year will continue to be on 2nd Monday, 6:00pm.

Brummer moved and Maki seconded to adjourn meeting at 7:54 p.m. MCU

Greg Bronk
Clerk/Treasurer